

All correspondence and enquiries to:
Boardroom Pty Limited

GPO Box 3993

Sydney NSW 2001

Ph: 1300 737 760 (within Aust)

Ph: + 61 2 9290 9600 (outside Aust)

Fax: 1300 653 459

Website: www.boardroomlimited.com.au

Email: folkestone@boardroomlimited.com.au

**Full Name(s)
of Registered
Holding**

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**Registered
Address**

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Post Code

**You are required to insert this number
Securityholder Reference Number (SRN) or
Holder Identification Number (HIN)**

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Name Correction Request Form

Note: If there has been a beneficial change in ownership in your investment you must complete a Standard Transfer Form and supply the relevant documentation with regards to Anti-Money Laundering requirements.

Please print details clearly in CAPITAL letters, using a black pen.

Change of Name

My/Our full correct name(s) are:

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I am/We are one and the same as the name registered on the holding.

There has been no change in beneficial ownership and I/we request my/our full and correct name(s) be recorded on the register.

In consideration of the issuer amending the register I/we hereby covenant to indemnify and forever keep indemnified the issuer, the directors and trustees of the security issuer, Boardroom Pty Limited and the directors and officers of Boardroom Pty Limited from and against all losses in respect thereof and all claims, actions, proceedings, demands, costs and expenses whatsoever which may be made or brought against them by reason of compliance with this request.

Contact Name
Phone Number – Business Hours
Phone Number – After Hours

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Sign Here – This section must be signed and witnessed for your instructions to be executed

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions with respect to my/our investment.

Individual or Investor 1

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**Sole Director and
Sole Company Secretary**
Investor 2

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Director
Investor 3

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Director/Company Secretary
Witness

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Witness

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Witness

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The witness(es) certifies that the person(s) who has/have signed this statement is/are known to them and has/have signed in the presence of the witness with their normal signature(s).

Day Month Year

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Individual:

This form is to be signed by the investor.

Joint Holding:

Where the holding is in more than one name, all of the investors must sign.

Power of Attorney:

To sign as Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form.

Companies:

Two Directors, Director & Company Secretary or Sole Director and Sole Company Secretary can sign.

Please indicate the office held by signing in the appropriate space.

Please refer overleaf for further instructions on completing this form

Supporting Documentation Required

Change of Name for Individuals

- A certified copy of Certificate of Marriage
 - If the maiden name on the marriage certificate does not match the currently registered name, additional certified documentation (that is marriage, divorce, change of name documents) must be provided to evidence the link.
- A certified copy of the amended Birth Certificate; or
- A certified copy of Certificate of Name Change

Change of Name for a Company

- A certified copy of the Certificate of Registration on Change of Name (ASIC)

How to certify your documents

1. All pages of the document are required to be certified
2. The certification must contain a statement to the effect that it is a 'true and correct copy' of the original
3. The certification must be original (that is, no photocopies or faxes of a certified copy are acceptable)
4. All certifying officer's names and contact details must be clearly stated on all certified documents.

Who can certify your documents:

- Chartered accountant (C.A)
- Certified practicing accountant (C.P.A)
- Postmaster
- alian Defence Force officer
- Justice of the Peace
- Member of the police force
- Legally qualified medical practitioner
- Pharmacist
- Manager of a bank, building society or credit union
- Diplomatic or consular officer
- Marriage celebrant – civil or religious
- Barrister or solicitor or a clerk to a barrister or solicitor
- Sheriff or a deputy sheriff
- Notary public
- Commissioner for affidavits or declarations
- Officer of the court – Magistrates, Country or Supreme
- Minister of Parliament of the Commonwealth or the State Government
- A Fellow of the Institute of Legal Executives (**Victoria only**).

Privacy Statement

The personal information provided in this form is collected by Boardroom Pty Limited, as registrar for the issuer of the securities you hold. Boardroom Pty Limited's privacy policy can be viewed on our website (www.boardroomlimited.com.au).

Your personal information is required for administration of the register of securityholdings. Should some or all of the requested information not be provided correct administration of your securityholding may not be possible. Your personal information may be disclosed to the issuer of the securities you hold, its or our related bodies corporate, external service companies such as print or mail service providers or otherwise as permitted by law. If, in accordance with the provisions of the Corporations Act the issuer of the securities you hold approves, you may be sent marketing material in addition to general corporate communications. You may elect not to receive marketing material by contacting Boardroom Pty Limited.

Please return the completed form by post:

Post Boardroom Pty Limited
GPO Box 3993
Sydney
NSW 2001